

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Notice of Availability of Funds

Addiction Services Recovery Center

Take notice that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the following contract funds:

Name of program: Addiction Services Recovery Center

Purpose: DMHAS is soliciting proposals for the development of a second Addictions Recovery Center with priority for its location given to the following six (6) counties: Atlantic, Camden, Gloucester, Mercer, Monmouth, and Ocean. The Addictions Recovery Center will be a place where individuals can access peer support, information about substance abuse treatment and recovery support services, and information about other community resources in a supportive alcohol- and drug-free environment. This will represent a service expansion for recovery support services.

Funding is designed for applicants to deliver peer-to-peer recovery support services that help prevent relapse and promote sustained recovery from alcohol and drug use disorders. Successful applicants will provide peer-to-peer recovery support services that are responsive to community needs and strengths, and will carry out a performance assessment of these services. This award is intended to support peer leaders from the recovery community in providing recovery support services to people in

recovery and their family members, and to foster the growth of communities of recovery that will help individuals and families achieve and sustain long-term recovery.

Amount of funding available: Approximately \$325,000 for services and operations may be available from DMHAS per year for a period of up to three years.

Approximately one award will be made. All application and expenditure data pertaining to these contract funds must be presented independently of any other DMHAS or non-DMHAS funded program of the applicant/contractee. Cost sharing is not required; however self-sustainability after contract expiration will be a consideration in making the award. Actual funding levels will depend on the availability of funds. This will be a one year contract that is renewable annually for three years. Annual continuation and renewal are subject to availability of funds, satisfactory performance, as well as compliance and completion of all required/requested reports.

Organizations that may apply: The following eligibility criteria shall apply.

1. Applicants must be an incorporated nonprofit organization.
2. Applicants must have at least two years experience as of January 2012 providing peer recovery support services or other relevant services engaging the recovery community in the design and delivery of recovery support services.
3. Applicants must comply with all applicable local (city, county) and State licensing, accreditation, and certification requirements, as of January 2012.
4. Applicants must have a New Jersey address and be able to conduct business from a facility located in New Jersey.

5. All New Jersey and out of State Corporations must obtain a Business Registration Certificate (BRC) from the Department of the Treasury, Division of Revenue, prior to conducting business in the State of New Jersey. Proof of valid Business Registration with the Division of Revenue, Department of the Treasury, State of New Jersey, shall be submitted by the bidder and, if applicable, by every subcontractor of the bidder, with the bidder's bid. No contract will be awarded without proof of business registration with the Division of Revenue. Any questions in this regard can be directed to the Division of Revenue at (609) 292-1730. Form NJ-REG. can be filed online at www.state.nj.us/njbgs/services.html.
6. Before performing work under the contract, all sub-contractors of the contractor must provide to the contractor proof of New Jersey Business Registration. The contractor shall forward the business registration documents on to the using agency.
7. Non-public applicants must demonstrate that they are incorporated through the New Jersey Department of State and provide documentation of their current non-profit status under Federal IRS regulations, as applicable.
8. Applicants must not be suspended or debarred by DMHAS or any other State or Federal entity from receiving funds.
9. An applicant that is a current DHS/DMHAS contractee must be in compliance with the terms and conditions of its current contract.
10. Applicants must have all outstanding Plans of Correction (PoC) for deficiencies submitted to DMHAS for approval prior to submission of a proposal in response to this RFP.

11. Applicants must have a governing body that provides oversight as is legally permitted. No member of the Board of Directors can be employed as a consultant for the successful applicant.

NOTE: If, at the time of receipt of the proposal, the applicant does not comply with this standard, the applicant must submit evidence that it has begun to modify its structure and that the requirement will be met by the time the contract is executed. *If this required organizational structure is not in place before the start date, the contract will not be executed and the funding will be waived.*

12. Applicants must attend the Mandatory Bidders' Conference at 10:00 a.m. on January 25, 2012 at DMHAS, 120 S. Stockton Street, 3rd Floor in Trenton.

Qualifications needed by an applicant to be considered: Applicants must have at least two years experience as of January 2012 providing peer recovery support services or other relevant services engaging the recovery community in the design and delivery of recovery support services.

Procedure to apply: Eligible and interested organizations may obtain the RFP and related materials from the Department of Human Services website at <http://www.state.nj.us/humanservices/providers/grants/rfp/rfi/>. Interested organizations may also contact:

Helen Staton at:

Division of Mental Health and Addiction Services

PO Box 362
Trenton, NJ 08625-0362
609-633-8781

Send one original proposal package and five copies via United States Postal

Service to:

Helen Staton
Division of Mental Health and Addiction Services
P.O. Box 362
Trenton, NJ 08625

OR

For UPS, FedEx, other courier service or hand delivery, please address to:

Helen Staton
Division of Mental Health and Addiction Services
120 South Stockton Street, 3rd floor
Trenton, NJ 08611

Please note that if you send your application package through United States Postal Service two-day priority mail delivery to the P.O. Box, your package may not arrive in two days. In order to meet the deadline, please send your package earlier than two

days before the deadline or use a private carrier's overnight delivery to the street address.

Late proposals will not be reviewed. You will NOT be notified that your package has been received. If you require a telephone number for delivery, you may use (609) 633-8781.

Deadline by which all proposals must be submitted: Proposals must be submitted to and received at DMHAS by 5:00 P.M. on March 14, 2012.

Date by which applicants will be notified of intent to award or not award:

Applicants will be notified on or before April 11, 2012.

Jennifer Velez

Commissioner

Date